

# Welcome to Mrs. Acks's 6<sup>th</sup> Grade!

Subjects: Homeroom, English, Spelling, Handwriting, Literature, and Religion

Teacher e-mail: [c.acks@yahoo.com](mailto:c.acks@yahoo.com)



## Required Supplies

- 2 Notebooks (English and Religion)
- 3 Pocket Folders (1 English, 1 Reading, and 1 Religion) OR Portfolio
- 1 Journal or Composition Book (Reading/English)
- 1 Yellow Legal Pad (English)
- 1 Package of Index Cards (English)
- Small Post-It Notes
- Blue or Black and Red Pens
- Highlighter
- Wide Rule Loose Leaf Paper
- Markers, Scissors, Glue Stick, etc. when needed
- Pencil Case to hold pens, scissors, etc.



## Homework

Homework is important! It is assigned to reinforce lessons taught in class and expand the learning time. Homework will be given on a regular basis. Please complete it to the best of your ability and ask for help if needed.

### General Homework Rules:

1. Only Blue or Black Ink or Pencil (if requested) - No colored inks.
2. All papers must include the correct heading: Name and Number, Teacher, Date, Subject and Assignment  
For example:

Religion 6	Harry Potter #11
p. 12 and 13	Mrs. Acks
	September 15, 2011
3. Hand written assignments are to be written in **CURSIVE** on wide-ruled, loose-leaf paper (not torn from a notebook - no fringes!). Papers should be neat and I must be able to read them - remember you are graded on handwriting. You may be asked to redo an assignment if it does not meet expectations. A loss of points may apply.
4. For all typed assignments use the following format (unless given other directions):
  - White paper with black ink
  - One inch margins all around
  - Double-spaced
  - Size 12 font
  - Times New Roman font
5. Always use complete sentences unless directed otherwise.
6. Be prepared for class. Missing books or other materials will result in a RED sheet. Three RED sheets in one quarter (in all your classes together) will result in a detention.
7. There is a 20% reduction of points for assignments turned in one day late. There is a 50% reduction when an assignment is 2 days late. After this, no points may be given.

## Grading

Grades are calculated on a point system. Homework, quizzes, projects, journals, and tests will be worth points toward the quarter grade. The grading scale may be found in the student handbook.

Each quarter you are given 10 bonus points for following rules and procedures with regards to homework. Deductions are taken from these bonus points for not following directions such as: not using cursive, missing name on paper, incorrect heading, etc.

## **Absences & Emergencies**

If you are absent, you have as many days as you are absent to make up homework. Locker partners record assignments for each other on an Absentee Sheet. However, it is ultimately your responsibility to make up missed work. Be sure to check the homework board, and your mailbox.

If you are absent on the day of a test/quiz, you are expected to make it up on the day you return, if you knew about it in advance. If you are absent the day before a test, you will be given one extra day, if you choose. Prolonged absenteeism will be dealt with as it occurs. If you are absent on the day a project is due then the project is due the day you return. If you leave school before class because of an illness, you are expected to turn in your project before you leave.

If an emergency occurs and you cannot complete your work, you must explain in writing and have a parent/guardian signature. Forgetting books or materials is **NOT** an emergency. If you are doing an assignment on your computer and your printer is not working, please e-mail the assignment to me at [c.acks@yahoo.com](mailto:c.acks@yahoo.com). I will print it out at school.

## **Signed Tests**

Students who receive a D or F have 2 days, after the grade is posted and I have sent your parents an e-mail, to return tests signed by a parent. Points are deducted if this is not done in a timely fashion.

## **Plagiarism**

Plagiarism is defined as a piece of writing that has been copied from someone else and is presented as being your own work or taking someone's words or ideas as if they were your own. Whenever you use a resource, including your textbook, in a report, paper, etc, you must cite where you found your information. Failure to do this will result in a zero and possibly a detention. We will go over the proper way to cite materials in class.

## **Dismissal**

Do not pack up your materials or stand up when the bell rings until I dismiss you. When you are dismissed, leave your area clean (including the floor) by returning all materials to their proper place. Be sure your chair is pushed in.

## **Do you need help?**

I am available before and after school for help. Please see me for an early morning pass before coming in. DO NOT come in the morning if you have not requested an early morning pass! You may try emailing me at [c.acks@yahoo.com](mailto:c.acks@yahoo.com) for help. I will try my best to respond as quickly as I can, however I do not check e-mail every night.

I look forward to having you in my class this year. We are going to have a great year!

*Mrs. Acks*



Mrs. Acks's 6<sup>th</sup> grade homework guidelines and procedures:

Please keep the homework guidelines so you may refer to them and return this sheet to me signed by Friday, AUGUST 26, 2011 indicating that you and your parents have read over the guidelines and procedures for Mrs. Acks's class and agree to follow them to the best of your ability. Thank you!

STUDENT'S NAME (printed)\_\_\_\_\_

Student Signature\_\_\_\_\_ date\_\_\_\_\_

Parent Signature\_\_\_\_\_ date\_\_\_\_\_