

Notre Dame School Board
Minutes
October 11, 2011

- A. Call to Order and Opening Prayer- John Anderson -7:00p.m.
1. Members Present: Mary Ann Feeney, Fr. Mulcahy, John Anderson, Dan Costello, Brian Jensen, Linda Reid
 2. Absent: Sue Sostak, Matt Breslin
 3. Others: Susanne Morales, Kim Gallagher, Susan Cernugel
- B. Recommended Actions:
1. Routine Matters:
 - a. Minutes for June/September need to be reviewed/approved
 - b. School Board agenda-approved
 2. Old Business:
 - a. Vice President Post – open position to be filled by Linda Reid or Dan Costello. Possible option discussed of Matt Breslin continuing for next year since he joined mid-year.
 3. New Business:
 - a. Directives for Strategic plan - Susan Sostak to be the contact for Father Belmonte. Each principal will receive a checklist based on the Diocesan strategic plan.
 - b. Formalize goals:
 1. Analyze profitability of hot lunch. Separate hot lunch as a line item on the financial statement. (Dan Costello)
 2. Compile “Meet Our Inspiring Leaders” flyer for each special, such as Art, Spanish and computer. Currently, the flyers are compiled by Meg Breslin and Jim Arenz. Kathy Ramsey was discussed as a possible person to assist Meg with this task.
 3. Survey of current 8th grade class. Discussed possibility of expanding survey to include 1st / 2nd year high school or 6th/7th grades. Follow up with Madonna Turner, Asst. Superintendent/ Annie Krug, Marketing for survey development. (Anderson/Jensen)
 4. Compile list of potential capital expenditures. Review parish technology plan and parish capital plan, which includes technology and other major school expenditures. (Reid)
 - c. Financial Report:

Dan Costello reported that a total of \$31,600 has been received for the parent pledge. The goal is \$40,000. 79 families of 139 or 57% have paid to date. Follow up letter to be sent to the unpaid families by Father Mulcahy. Third source funding is YTD \$4,738, which includes 2 matching gifts of \$500.
 - d. Marketing and Enrollment:

Kim Gallagher reported that on December 7th, 7pm, Catherine Lawrence of Iowa Basics testing will discuss the test and how to interpret the results. Also, the new family survey went out already. The ND living garden was shown in the Trib Local section. She will do an article/ picture for the Trib Local of the cross country team since they won a banner for the gym.

C. Information/Communications and Reports:

1. Official Delegations – none
2. Non-staff Communications and Report – none
3. Principals Report:
 - a) October 13 Sacrament Meeting – Grade 2
 - b) October 13 Gr. 8 Iron Oaks - Team Leadership Activities
 - c) October 15 Grade 8 Explore Test
 - d) Oct 17 Sacred Heart Project begins
 - e) Oct 20 Fine Arts, Arthur Alive, Gr. 4-8; Jester and His Castle PK-3
 - f) Oct 25 TAT Training for Staff
 - g) Oct 28 End of First Quarter
 - h) Oct 28-30 Book Fair
 - i) Oct 29 Day of Service – School has 4 service projects
 - j) Nov 1 All Saints Liturgy 8:45am
 - k) Nov 2 All Souls Prayer Service 10:45 in Church
 - l) Nov 4 Faith Family Activity 8:30-9:30am
 - m) Nov 4 Parish Dinner Dance
 - n) Nov 7 Report Cards Home
 - o) Nov 7 Partners in Education
 - p) Nov 9 Box Top Free Dress
 - q) Nov 10 Parent/Teacher Conference

D. Future Business/ Events:

1. Strategic Plan
2. Parent Pledge
3. Finances
4. Marketing/Enrollment

E. Next Meeting:

November 14, 2011 7p.m., Room 7
Adjournment: ?