



NOTRE DAME SCHOOL PARENT TEACHER GUILD

Attendees: Mary Ann Feeney, Jan Cummins, Sharon Artery, Becky Placzek, Suzanne Morales, Gabby Comstock, Susan Cernugel, Denise Arenz, Anne Franco, Lisa Padgitt, Kathy Dokhanchi, Janie Lahmann and Meg Collins.

The meeting was called to order at 7:00pm.

Board Reports

Principal: Mary Ann Feeney expressed her thanks to Jenny Buffardi for coordinating the Welcome Balloons for all new families this year. She also thanked the PTG for the Back to School breakfast for the teachers and staff.

President: Suzanne Morales expressed her sincere appreciation to all involved in the events that took place at the start of the school year:

- New Family Night and Mentor Program: Lisa Pagitt, Heather O'Bryan
- School Slide Show: Kay Anderson
- Mom and Tot Social: Kathy Engels and Linda Reid
- Welcome Balloons: Jenny Buffardi

The PTG Welcome Letter will be coming out Wednesday. Please see where there are vacancies, and Volunteer!!

Vice President: Gabby Comstock indicated that the Room Parent meeting is set for Sept. 9th. She also reminded everyone of Picture Day on Friday, the 18th. A list of volunteers will be provided to Ms. Feeney.

Secretary: Meg Collins noted that many thank you notes were received from teachers/staff for the year end gift.

Treasurer: Susan Cernugel reported on the close of the 2008/2009 fiscal year.

Committee Reports

Teacher Endowment Fund: Kathy Dokhanchi reported that the TEF Kick off Meeting will be Sep 30th at 7:00pm. Everyone is invited, Monthly meetings will be held starting in October.

Teacher Representative: Mrs. Cummins is excited to be back as Teacher Representative along with Sharon Artery and Becky Placzek. Many thanks to PTG for the dry erase boards, flat screen TV's and Jan specifically mentioned the Barnes and Noble \$250.00 Gift Card Bonus from Market Day. The card was used to purchase over 25 books for the library.

Family Fun Night: Denise Arenz and Anne Franko gave an update on the event coming up on Friday, Sept. 18th. The theme will be a Drive-In Movie. This year's event promises fun for the whole family. Parent Volunteers are still needed, along with 6,7,&8th grade student helpers.

Wear Your Pride: Denise has some ideas for a new T-shirt for the school which she will present in October.

Market Day: Susan Cernugel gave an update on Market Day for the year and requested additional volunteers on pick up dates.

Manna: Susan Cernugel reported more than \$200 in profits from the summer. Order forms are available on the website. New item: VISA DEBIT CARDS. Will make great presents, but note there is an expiration of ONE YEAR.

Directory: Susan reported the directory is in the final stages of review.

Gift Wrap: Susan and Denise reported the Red Apple Packets will be going home in the Wednesday envelope. This year we are trying a new company and also offering cookie dough sales and magazine subscriptions. We are hoping to boost sales which have declined year after year with our former vendor. Delivery date will be October 20th.

Uniform Exchange: Janie Lahmann reported the Uniform Exchange was well received on both New Family Welcome Night and Get Ready Day. There are plenty of uniforms still available, if you would like one please **Email** Megan MacKinnon: megmacchicago@ameritech.net
Donations should be dropped off at her home.

Boxtops: Janie Lahmann reported on some ideas for increasing participation! Free dress days: December 11, February 19, and April 14. People are urged to ask all family and friends with non school age kids to collect the Box Tops, and pass them on to ND! Don't save them up for free dress days, get them in!

Fine Arts: Lisa Padgitt presented the line-up of Fine Arts programs for this school year. Information will be online. Some great acts have been booked, it will be a great year.

Old Business

Track Suits: Beth Jensen and Mr. Schmid are finalizing the purchase of suits for the Track and Cross Country teams.

New Business

Project Enroll – needs members for a new committee.

Volunteer List – Suzanne reminds all chairs to please contact all volunteers listed on the PTG Letter under their event. Even if you do not need many, a call of appreciation to all volunteers is necessary.

Website - Chairs are asked to approve their flyers for the website through Mrs. Wich. Approval can be given when submitting the flyers for the family envelope. The flyer then can be mailed to Meg Collins for posting on the web.

Protecting God's Children – Suzanne stressed **all** volunteers need to complete this class (in addition to the other components) if they are going to work with children in any capacity. Please see bulletin for details.

Parish Housekeeping:

- Contracts: Need to be signed by Deacon Herb.
- Expenses: Must be submitted through Susan C. to Parish Bookkeeper
- Space: Must be reserved through Kim Cassin (prior to scheduling event)
- Copier: PTG Hours are Thursday and Friday only

PTG Dates to Remember

Red Apple Gift Wrap	September 2 – September 16
Room Parent Meeting	Wednesday, September 9
Manna Due	Thursday, September 17
Picture Day (PK-7 th)	Friday, September 18
Family Fun Night	Friday, September 18
Teacher's Luncheon (6 th grade)	Wednesday, September 23
Market Day	Saturday, September 26

The meeting was adjourned at 8:25pm. The next meeting will be held on October 5th at 7pm in the Media Room.